

May 5, 2021

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Lincoln Cooper, Peter Rabbitt, and David Shippee.

Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: D. Shippee made a motion, seconded by P. Rabbitt to approve the 4/21/2021 meeting minutes as presented. All voted in favor of the motion.

Correspondence: None.

Unfinished Business:

a. Commission Vacancies (Inland Wetland & Watercourses Commission, Northeast District Department of Health, Planning & Zoning Commission, and Zoning Board of Appeals): D. Shippee made a motion, seconded by P. Rabbitt to table this item to the next meeting as there are no candidates. All voted in favor of the motion.

b. Discussion of Fuel Tanks – Sterling Municipal Building, 1183 Plainfield Pike: No new information. D. Shippee made a motion, seconded by P. Rabbitt to table this item to the next meeting. All voted in favor of the motion.

c. Discussion Regarding Vendor for Fixed Assets: L. Cooper reported that he has contacted the Connecticut Conference of Municipalities (CCM), Connecticut Council of Small Towns (COST) and Northeastern Connecticut Council of Governments (NECCOG) inquiring about vendors. CCM was unclear as to what we are looking for and will do some research. D. Shippee made a motion, seconded by P. Rabbitt to table this item to the next meeting. All voted in favor of the motion.

d. Discussion Regarding Generator Located at Sterling Municipal Building, 1183 Plainfield Pike: No new information. D. Shippee made a motion, seconded by P. Rabbitt to table this item to the next meeting. All voted in favor of the motion.

e. Discussion Regarding Propane Tanks Located at the Town Highway Garage, 215 Main Street and Water Pump Station, Sterling Road: The Board of Selectmen have received the following bids for one (1) 1,000 gallon propane tank with regulators, 800 gallons of propane and installation of the concrete pad for the Town Highway Garage and one (1) 500 gallon propane tank with regulators and 400 gallons of propane for the Water Pump Station: 1) Hometown Heating, LLC in the amount of \$3,847 for the 1,000 gallon propane tank, \$1,560 for 800 gallons of propane, and \$1,020 for the installation of the concrete pad for a bid in the amount of \$6,427; \$2,200 for the 500 gallon propane tank, and \$780 for 400 gallons of propane for a bid in the amount of \$2,980, for a final bid in the amount of \$9,407; 2) Northeast Oil & Propane in the amount of \$3,673.50 for the 1,000 gallon propane tank and \$1,696 for 800 gallons of propane. No bid provided for the installation of the concrete pad for a bid in the amount of \$5,369.50; \$2,373.50 for the 500 gallon propane tank and \$848 for 400 gallons of propane for a bid in the amount of \$3,221.50, for a final bid in the amount of \$8,591; 3) Osterman Propane in the amount of \$4,302 for the 1,000 gallon propane tank. No bid was provided for 800 gallons of propane or for the installation of the concrete pad; \$2,609 for the 500 gallon propane tank. No bid was provided for 400 gallons of propane for a final bid in the amount of \$6,911. 4) Spicer Plus, Inc. in the amount of \$3,880 for the 1,000 gallon propane tank, and \$2,750 for the installation of the concrete pad. No bid provided for 800 gallons of propane for a final bid in the amount of \$6,630; \$2,680 for the 500 gallon propane tank. No bid was provided for 400 gallons of propane for a final bid in the amount of \$9,310. D. Shippee made a motion, seconded by P. Rabbitt to award the bid for the purchase of one (1) 1,000 gallon propane tank with regulators, 800 gallons of propane, the installation of the concrete pad for the Town Highway Garage located at 215 Main Street, and one (1) 500 gallon propane tank with regulators and 400 gallons of propane for the Water Pump Station, Sterling Road to Hometown Heating, LLC, 549 Wolf Den Road, Brooklyn, CT 06234 in the amount of \$3,847 for the 1,000 gallon propane tank, \$1,560 for 800 gallons of propane, \$1,020 for the installation of the concrete pad, \$2,200 for the 500 gallon propane tank, and \$780 for 400 gallons of propane for a final bid in the amount of \$9,407 pending Board of Finance approval. All voted in favor of the motion.

New Business:

a. Approval of Bills: Bills were not available for tonight's meeting.

b. Schedule Special Town Meeting for 2021-2022 Budget Vote: D. Shippee made a motion, seconded by P. Rabbitt to hold a special Town meeting on Wednesday, May 26, 2021 at 7:00 p.m. in the gym of the Sterling Town Hall/Municipal Building, 1183 Plainfield Pike for the following purposes:

1. To adopt the budget of the Board of Education in the amount of \$8,255,285 as approved by the Board of Finance and to appropriate said sums of monies for Fiscal Year ending June 30, 2022.
2. To adopt the budget of the Board of Selectmen in the amount of \$2,955,489, as approved by the Board of Finance and to appropriate said sums of monies for Fiscal Year Ending June 30, 2022.
3. To adopt the Local Capital Improvement Plan and Budget in the amount of \$132,235 as approved by the Board of Finance and to appropriate said sums of monies for Fiscal Year Ending June 30, 2022.

a. And in accordance with Section 7-7 of the CT General Statutes, to remove these items to a referendum vote to be held Wednesday, June 2, 2021 from 12:00 p.m. to 8:00 p.m. at the Sterling Town Hall/Municipal Building Gym, 1183 Plainfield Pike, Oneco, CT.

All voted in favor of the motion

c. Consider & Act on Appointment of Tammy Etheridge (2 yr. term expiring 1/4/2023) as Republican Registrar of Voters: L. Cooper reported that he received a letter dated 4/28/2021 from the Sterling Republican Town Committee recommending Tammy Etheridge to fill the vacant position of the Sterling Republican Registrar of Voters effective immediately. D. Shippee made a motion, seconded by P. Rabbitt to appoint Tammy Etheridge, 491 Pine Hill Road, Moosup, CT 06354 to a two (2) year term expiring 1/4/2023 created by the vacancy of Katherine Hermonot as Republican Registrar of Voters. All voted in favor of the motion.

Any Other Business to Come Before the Board of Selectmen: None.

Adjournment: D. Shippee made a motion, seconded by P. Rabbitt to adjourn at 6:30 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary